



One Earth Community Garden



Monrovia, CA 2023



COMMUNITY GARDEN STANDARDS

(Adapted from Pasadena Community Garden, Revised 2023):

Thank you for your interest in joining the One Earth Community Garden (OECG)!

The Community Garden consists of **30 plots** that are available for lease, communal and educational areas, shared fruit trees, and native plants. OECG is located at the Maryknoll Sisters grounds at the intersection of N. Mountain Ave & Greystone. The Community Garden is a part of the shared vision for a more collaborative, healthy community. Out of respect for the Mary Knoll Sisters we refrain from leaving the designated gardening space, unless otherwise approved by the Garden Leadership.

The garden is a shared space and so it is important that everyone abides by these standards on how to maintain the garden and its shared areas as well as cultivate positive relationships between community members. Gardening here is a privilege and we ask that you will respect the land, wildlife, your fellow gardeners, and neighbors. These garden by-laws will be reviewed every 12 months to ensure that they reflect the specific needs of the garden.

The Garden Manager will be the highest authority in the day to day operation of the garden, when implementing the by-laws created by the Garden Board.

The OECG Board comprise the President or Co-Chairs, Vice President or Vice-Chair, Treasurer, Secretary and Garden Manager. Advising the Board officers are the Garden Manager, the leaders of the Standing Committees.

All of the above, as well as garden plot members, shall follow the By-Laws, and the Rules and Regulations.

I understand that any violation of the by-laws can result in termination as a garden member and loss of my garden plot. Incidents will be reviewed on a case by case basis and a decision will be made by the board regarding your future with us at One Earth Garden Community Garden. Serious offenses will result in immediate termination, removal from the premises and fees paid will be non-refundable.

As a garden member, I will abide by the following **by-laws**:

Admin

1. I understand I am responsible to pay:
 - A non-refundable garden membership fee of \$80 for an eco-bed approximately 4'x 8' feet in size. Size and shape vary. This includes one year term, access to community garden, gardening resources, classes, etc. The garden beds have two ollas that will help with water conservation efforts. The ollas should not be removed from the bed and are the property of the garden.
2. I understand our fiscal year is January 1 to December 31.
3. Annual dues must be paid by January 1 of each fiscal year. *(see Article II Membership Fees of the Bylaws)*. Annual dues will be prorated for those who become members after the start of the fiscal year.
4. I will attend a mandatory orientation meeting or speak one on one with a garden board member before I can begin planting.
5. I understand the garden will be open on Mondays from 9:00am-11:00am, Wednesdays from 4:00pm-7:00pm and Saturdays from 8:00am- 12:00pm. Hours are subject to change to align with our seasonal needs.
6. We kindly request and prefer that members plant their plots within 15 days of the plot being assigned. We have worked hard to prepare healthy soil, provide mulch to lock in moisture, and ollas to minimize watering. Your plot is ready to go!
7. Gardeners are required to contribute a minimum of **two volunteer hours each month (or 24/year total)** to maintain the communal areas of the garden.

Members should not pick fruit from trees. Fruit will be picked by leadership and divided up for members. Members agree not to trim trees.

Behavior

8. I will respect all garden members and will not discriminate against anyone.
9. I will not use abusive or profane language in the garden.
10. I will not take food or plants from another gardener's plot without permission. I will not take anything from the garden that is not rightfully mine unless approved for community taking. Items approved and free for all will be reviewed and explained during your orientation.
11. I will work to keep the garden a cordial, secure and enjoyable place in which all members can garden and socialize peacefully in a neighborly manner.
12. I will not trade plots with another member without approval of the Garden Manager and Garden Board.

13. I will not smoke, drink alcoholic beverages, use illegal drugs or gamble in the garden, and will not come to the garden while under the influence of alcohol or illegal drugs.
14. I will not bring weapons of any kind to the garden.
15. I will not bring animals (including dogs) into the garden areas.

16. I, or my children or guests, will not climb trees or structures in the garden, as this is strictly prohibited for your safety and ours.
17. I will accompany my children, guests or visitors into the garden. I understand that my children, guests or visitors must follow all by-laws and respect the boundaries of other community members and the Maryknoll Sister's privacy. I will supervise my children at all times when they are in the garden. I am solely responsible for the behavior of my guests and children. Guests, children and visitors may not take any food from any other garden plots or perimeter plants without permission or from approved community areas.

Bed

18. Once I have been assigned a plot, I will cultivate and plant it within 15 days (weather permitting). My plot cannot be left fallow or unused for any period of more than three consecutive weeks unless there are extenuating circumstances and I will notify the Garden Manager of such. Your bed is for gardening!
19. I will provide my own plants or seeds.
20. I will not store water in open cans or buckets (Mosquitos/Animals).
21. I understand that this is an eco-friendly garden. **I am strictly prohibited from using any pesticides, weed cloth or plastics.** If I have a pest problem in my plot, I will immediately contact the Garden Manager for a solution.
22. I will pick all fruit and vegetables in my plot when they are ripe and not leave them on the plants for a prolonged time. I will not allow them to rot as this will help deter pests and rodents in the garden.
23. I will not plant outside my plot or in pathways unless approved by the Garden Manager.
24. The use of hummingbird feeders is prohibited.
25. If gardeners are unable to tend the plot due to illness or traveling, they must arrange for someone else to tend the plot and notify the Garden Board and/or Garden Manager on site.
26. I will not add any structures to my bed that could shade my neighbors' plots.
27. I will keep my plot mulched at all times, free of weeds, pests and diseases, and seek help from the Garden Manager on how to resolve any problems.
28. I will keep my plot, paths, and surrounding areas clean and neat.
29. I will deposit my compostable dead plants, leaves and other green-waste from my garden plot where indicated in the garden. I will also deposit any rocks, stones, branches, asphalt, paper, plastic and metal, etc., where indicated. I will put each type **only** in the areas designated specifically for each. Anything I bring from my home I will take back home that day. **I will not bring household trash and leave it at the garden site.**
30. I will not plant any illegal plants. *(see lists posted in garden)*

31. I will not plant any poisonous or invasive plants. *(see lists posted in garden)*
32. I will use the water exclusively for watering my plot. Waste of water is prohibited.
33. I will water my plot according to water-wise guidelines. Overhead watering is permitted only if watering is kept within my plot. For this reason we have provided two watering ollas per bed. Your orientation will cover why we use ollas and how to use them properly. I shall grow vegetables, flowers, herbs and fruit for my personal use and consumption. I will not sell any produce from my garden plot. Selling is prohibited on garden grounds but please feel free to share.
34. I will not water or remove any perimeter plants around the entire edge of the garden unless instructed by the Garden Manager. Perimeter plant watering will be determined and controlled by the Garden Manager. These Native Southern California or Mediterranean plants are for low water use. These plants and herbs are for pollination, food source for wildlife, beauty and aroma.
35. The perimeter vegetable plants, herbs and fruits will be enjoyed by all and controlled by the Garden Manager, who will share the produce with all garden members.
36. If I have a change of address, I will immediately notify the Garden Manager.
37. I will report theft, vandalism and unusual activities to the Garden Manager and/or garden leaders.
38. I will report any water leaks immediately to the Garden Manager and/or garden leaders.
39. I understand that all disputes will be reviewed by the Garden Board Members and/or Garden Manager on site.
40. I understand that if I disregard any of the above by-laws the following process applies:
 - The Garden Manager will provide me with a verbal warning and coaching conversation to improve the future of your stay with us
 - If no response or correction of the violation has been made within two weeks, the Garden Manager will provide me with a formal written Notice of Violation. The violation must be corrected within two weeks of the date noted on the form.
 - If I do not respond or correct the violation within these two weeks after the Notice of Violation form is issued, I will receive a final, written notification that my garden membership has been terminated and I have forfeited my membership and plot. I agree to clean out my plot and vacate the premises within seven days.

Maintenance, and Tools.

41. Tools must be returned to their proper location after use to keep the garden and tool shed in a neat and organized manner. If a tool is missing, damaged or broken, inform a member of the Garden Leadership Team immediately. We understand that accidents happen, however, members may be held responsible for replacing damaged, broken, or missing items or equipment.
42. Please conserve water and use a trigger-operated nozzle on the hose as required by California law. Notify the Garden Leadership Team of any leaks. Maintain your raised bed to conserve water.
43. Leave all hoses coiled near the water spigots.
44. Each bed has 2 ollas. Ollas are property of the garden and should not be removed from the garden. Hand tools should be used to avoid damaging the ollas.

Safety

44. Please report any accidents or vandalism promptly to a member of the Garden Leadership Team.

45. In case of fire or other emergency please call 911.

Consequences for Violating the Garden Rules

46. Gardeners may be asked to leave the garden for:

- Violating the above stated by-laws
- Neglecting to maintain their plot
- Harassment, discrimination, physical or verbal abuse of any party affiliated with the garden

47. Removal from the garden will follow:

- For the first incident, a documented verbal warning made in a one-on-one meeting
- For the second incident, a written warning
- In the event of a third incident, a gardener will be asked to leave the garden

48. Upon dismissal, dues will not be returned. You may take plants from the plot and it is expected it will be left as it was found.

Commitment: Rules and Regulations

I have read and understand this contract and accept the One Earth Community Gardens Rules and Regulations.

Signature — Garden Member(s)

Date: _____

Print name of Garden Member(s)

Approved: _____

Date: _____

Plot Number: _____